

# Balaji Telefilms Ltd.

C-13, Balaji House, Dalia Industrial Estate, Opp. Laxmi Industries  
New Link Road, Andheri (West), Mumbai - 400 053.  
Tel.: 40698000 • Fax : 40698181 / 82 / 83  
Website : [www.balajitelefilms.com](http://www.balajitelefilms.com) • Email- [investor@balajitelefilms.com](mailto:investor@balajitelefilms.com)  
CIN No.: L99999MH1994PLC082802



May 07, 2025

**BSE Limited**

Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai - 400 001  
**Stock Code: 532382**

**National Stock Exchange of India Ltd.**

“Exchange Plaza”,  
Bandra-Kurla Complex, Bandra (East),  
Mumbai - 400 051  
**Stock Code: BALAJITELE**

**Sub: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir/ Madam,

Please find enclosed a specimen of the reminder letter sent to those shareholders whose dividend remains unpaid/ unclaimed for seven or more consecutive years and whose shares are liable to be transferred to the IEPF authority as per Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time-to-time.

The above information is also available on the website of the Company i.e. [www.balajitelefilms.com](http://www.balajitelefilms.com)

Kindly take the above information on record.

Thanking you.

Yours faithfully,

**For Balaji Telefilms Limited**

**Tannu Sharma**

**Company Secretary and Compliance Officer**  
**Membership No. ACS 30622**

*Encl.: As above*



**BALAJI TELEFILMS LIMITED**

**CIN: L99999MH1994PLC082802**

**Registered Office:** C-13, Balaji House, Dalia Industrial Estate,

Opposite Laxmi Industrial Estate, New Link Road,

Andheri (West), Mumbai - 400 053, Maharashtra

**Tel:** 91-22-4069-8000; **Fax:** 91-22-4069-8181/82

**Email:** [investor@balajitelefilms.com](mailto:investor@balajitelefilms.com); **Website:** [www.balajitelefilms.com](http://www.balajitelefilms.com)

**Date: May 07, 2025**

**IMPORTANT & URGENT  
FOR YOUR IMMEDIATE ACTION**

Dear Shareholder(s),

**Sub: Mandatory transfer of your shares of Balaji Telefilms Limited to Investor Education and Protection Fund (IEPF)**

As per Section 124(6) of the Companies Act, 2013, read with IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred in the name of Investor Education and Protection Fund (IEPF). **As per our records, the Final dividend declared for the F.Y. 2017-18 and all subsequent dividends declared and paid by the Company against the shares held by you, is unpaid/unclaimed. Accordingly, the shares held by you are liable to be transferred to IEPF.**

**ACTION REQUIRED FROM YOU**

You are requested to immediately claim your unpaid dividends and avoid the transfer of your shares to IEPF by sending following documents to us or to KFin Technologies Ltd., Registrar and Share Transfer Agent ("RTA") of the Company at the address mentioned below on or before October 06, 2025.

- Enclosed Letter of Undertaking duly filled and signed
- Self-attested copy of Pan Card and Address Proof
- Copy of Cancelled Cheque with name pre-printed towards proof of bank details of sole / first holder.
- Copy of Client Master with updated ECS mandate

In case the dividends are not claimed by **October 06, 2025**, the shares shall be transferred to IEPF without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF pursuant to the said Rules.

However, you can claim both unclaimed dividend amount and the shares transferred to IEPF by making an application in Form IEPF-5 online and sending the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at its registered office or to KFin Technologies Ltd., Registrar and Transfer Agents of the Company for verification of your claim. On receipt of the relevant documents, we shall send a e verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder(s). As per the above mentioned rules, only one consolidated claim can be made in a financial year.

In case if you have any queries or need any assistance in this regard, please contact;

<b>Balaji Telefilms Limited</b> <b>Regd. Office:</b> C-13, Balaji House, Dalia Industrial Estate, Opposite Laxmi Industrial Estate, New Link Road, Andheri (West), Mumbai - 400 053 <b>Website:</b> <a href="http://www.balajitelefilms.com">www.balajitelefilms.com</a> <b>E-mail:</b> <a href="mailto:secretarial@balajitelefilms.com">secretarial@balajitelefilms.com</a>	<b>KFin Technologies Limited</b> 301, The Centrium, 3rd Floor, 57, Lal Bahadur Shastri Road, Nav Pada, Kurla (West), Mumbai, 400070, Maharashtra Email: <a href="mailto:inward.ris@kfintech.com">inward.ris@kfintech.com</a> Website - <a href="https://www.kfintech.com/">https://www.kfintech.com/</a>
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Thanking you,  
Yours faithfully,

**For Balaji Telefilms Limited**

Sd/-  
Tannu Sharma  
Group Head - Secretarial

SPECIMEN

## LETTER OF UNDERTAKING

To  
**Balaji Telefilms Limited**  
**Mumbai**

**REF: FOLIO/DPID/CLIENT ID:** Respective shareholder

I/We here by confirm that I/we have not encashed, negotiated or otherwise dealt in dividend paid by the Company in last seven years, so as to create any adverse claim upon the amount of the dividend warrant(s).

In consideration of your crediting the amounts directly to my bank account as mentioned below in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my/our name(s) and which are irretrievable/ lost or misplaced, I/we hereby agree and undertake to hold you harmless and to keep you protected from/ against all losses, costs or damages which you may sustain or incur by reason of your crediting the amounts to my bank account or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein.

I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/ us or again come into my/ our possession at any time hereafter.

Name		Signature	
<b>First Holder:</b>	Name of the respective shareholder		
<b>Joint Holder 1:</b>			
<b>Joint Holder 2:</b>			
<b>Address of First Holder:</b> PAN No Aadhar No			
<b><u>Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)</u></b>			
<b>Name of the Bank</b>			
<b>Name of the Branch</b>			
<b>Account Number (as appearing in your cheque book)</b>			
<b>Account Type (Savings / Current)</b>	<b><u>10-Savings</u></b>	<b><u>11-Current</u></b>	<b><u>13-Cash Credit</u></b>
<b>9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of the cheque for verification</b>			
<b>11 Digit IFSC Code</b>			
<b><u>Witness 1:</u></b>	<b><u>Witness 2:</u></b>		
Name :	Name :		
Address :	Address :		
Signature :	Signature :		

Dated:

**Note: For the request to be considered complete, please ensure the name and address of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses and ensure to send self-attested copies of pan cards and original cancelled cheque leaf with name pre-printed towards proof of bank details of the sole / first holder.**